

SECRET

Approved For Release 2003/11/25 : CIA-RDP68R00530A000100140027-3

DD/ST#

4406-65

23 SEP 1966 *Dissem-2*

**MEMORANDUM FOR: Assistant Deputy Director for Plans
Assistant Deputy Director for Intelligence
✓ Executive Officer for the Deputy Director for
Science and Technology
Assistant Deputy Director for Support**

SUBJECT : Procurement of Publications

1. In connection with placing the orders for 1966 subscriptions, a current machine run by item and by requesting component of all publications procured through OCR/Acquisitions Branch should be completed and forwarded to you in the next few days. We have attached for your information some of the additional data which might be of interest. Attachment A lists the 15 "most popular" subscriptions, Attachment B shows the total amounts spent during the past three years (note reduction in 1965), and Attachment C lists some of the specific items requested by your component.

2. Your effort to improve the quality and quantity control of publications procurement has already resulted in a savings of over (Attachment B). It is hoped that you will continue to keep foremost the Agency policy of increased economy and efficiency when considering your orders for publications for the coming year.

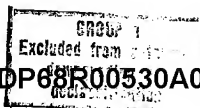
(signed) John M. Clarke

**John M. Clarke
Director of Budget,
Program Analysis and
Manpower**

Attachments

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ATTACHMENT A

Listing of the Fifteen Most Popular Subscriptions

Currently Received by the Agency

<u>Title</u>	<u>No. of Copies</u>	<u>Cost</u>
1. New York Times	481	@\$31.30 daily plus 26.00 Sunday
2. Foreign Service List	321	@\$.50
3. Foreign Affairs	231	@\$ 6.00
4. Department of Defense Telephone Directory	214	@\$ 1.20
5. Diplomatic List	173	@\$ 1.00
6. Washington Post	157	@\$26.91
7. Problems of Communism	122	@\$ 2.50
8. Economist	121	@\$29.50
9. Current Digest of the Soviet Press	72	@ about \$150.00
10. Official Airline Guide	72	@\$24.00
11. National Geographic	64	@\$ 6.75
12. Aviation Week	61	@\$ 7.00
13. World Marxist Review	60	@\$ 4.20
14. Wall Street Journal	56	@\$30.00
15. Missiles and Rockets	55	@\$ 5.00

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DEPUTY DIRECTORATE FOR SCIENCE AND TECHNOLOGY

1. New York Times (Daily Edition) \$31.30 each subscription
29 subscriptions.
2. New York Times (Sunday Edition) \$26.00 each subscription
29 subscriptions.
3. Department of Defense Telephone Directory - \$1.20 each subscription
45 subscriptions.
4. Official Airline Guide (Quick Reference Edition) \$38.00 each subscription
18 subscriptions.
5. Aviation Week - \$7.00 each subscription
15 subscriptions.
6. Missiles and Rockets - \$5.00 each subscription
16 subscriptions.
7. 360 different subscriptions ordered by ~~OSI~~ ^{OSI}.

DEL	11	DO/ST	111
		OSA-TR	11
O/ST	1	OSA	111
		FMSAC	1
	111	OEL	11
	1	ORG	111
		OLS	1